



## **About Nippon Recruitment**

*Nippon Recruitment specialises in international recruitment worldwide, with a focus on Japanese companies or companies doing business with Japan. On behalf of our customer, a multinational chemical products manufacturer, we are looking for a*

## **Logistics Coordinator, Limburg (1028) Fluency in English and Japanese**

### **Company information**

Our customer is a multinational chemicals manufacturer. They are located in Limburg (NL), with the global HQ in Japan.

### **Job description**

As Logistics Coordinator, you will be responsible for the entire logistics arrangement from order processing to delivery. Your tasks include but are not limited to:

- Confirming quantity, delivery date and shipment method of purchase orders
- Communicating with factories in Asia
- Creating invoices and quotations
- Managing inventory
- Keeping track of the status of orders and shipping schedule
- Sharing up-to-date shipping information with 3P logistics provider
- Managing shipping claims for reimbursement of possible loss or damage to shipments

### **Job requirements**

In order to qualify for this versatile and challenging position, required are at least the following criteria:

- 1+ years of experience in the logistics industry
- Good knowledge in import/export and logistics arrangements
- Fluency in English and Japanese language
- Good command of Excel
- Valid work permit
- Flexible with work schedule and willing to work for a long term

### **Full-time/Part-time**

Full-time (37,5h per week)

Are you interested in this exciting opportunity? Please send your English CV to (Ms.) Izumi Sawada at [application@nipponrecruitment.com](mailto:application@nipponrecruitment.com) or call +31 6 3013 7769.