



About Nippon Recruitment

Nippon Recruitment specialises in international recruitment worldwide, with a focus on Japanese companies. On behalf of our customer, a global Japanese corporation, which will start up business in Rotterdam (Botlek), we are looking for a

Supply Chain Coordinator, Botlek (Rotterdam) Full time, English

Company information

Our customer is a Japanese corporation, headquartered in Tokyo, Japan, with a strong position in chemicals. In the Netherlands, a new entity (B.V.) is established to start up production for the European market. They will have 50 local employees working in the plant, which is located at Rotterdam (Botlek), becoming operational mid-2024.

Job description

As Supply Chain Coordinator, you will be part of the admin division, being responsible for setting the stage on production, inventory coordination, processes and execution, from source till sales. You will report directly to the Supply Chain manager.

- Preparing and implement processes, purchasing & production plan, inventory management, logistics and other activities
- Supporting documentation related to in and outgoing movements
- Overseeing, executing and keeping track of the day-to-day stock levels, production plan, scheduled orders, shipping schedule and keep updated on logistics routes
- In charge of regular inventory of raw materials and/or finished chemical products
- Assuring that the regular chemical-production line achieves the operational high-quality performance and targets
- Collaborating with other departments, such as Sales Offices in Germany and USA, and HQ Japan, Production, SHEQ, etc
- Preparing, organizing and checking logistics routes while combining shipments
- Analysing data from shipping, logistics and delivery processes to prevent bottlenecks and other issues
- Supporting safety guidelines in all aspects of the supply chain
- Safe guarding of quality, production and order execution with pro-actively identifying challenges and creating solutions with stakeholders



Job requirements

In order to qualify for this versatile and challenging position, required are at least the following criteria:

- Bachelor degree (in Logistics, Supply Chain or similar field)
- Proven track record of 3-5 years in a similar position
- Excellent knowledge of supply chain processes
- Knowledge of import /export documentations
- Pro-active mindset, strong communication skills, attention to detail & analytical thinking, flexibility and team work skills
- Good skills and knowledge of MS Office and ERP-software
- Excellent command of English (spoken and written)
- VISA support is available

Are you looking for this broad and challenging role, where you can explore your pioneering skills? Then please send your CV to Andra Ordean (application@nipponrecruitment.com).